

BRISTOL OLD VIC

Vision

A world transformed by your imagination

ABOUT US

Bristol Old Vic is the longest continuously running theatre in the UK and following a £12million redevelopment project, is now one of the most modern and comfortable with state-of-the-art rehearsal rooms, a dramatically extended forestage and precision-engineered sightlines giving audiences an even more intimate theatrical experience.

As we emerge from the COVID-19 pandemic, Bristol Old Vic's Vision, Mission & Values are unchanged, but we are determined to seize the opportunity the pandemic has afforded us to transform the business: offering a high quality, progressive, inspiring, relevant, and representative programme, in a new live/streamed hybrid form, giving everyone the opportunity to encounter and enjoy creativity.

Our Mission:

- Inspire, delight, and surprise the people of Bristol and far beyond with excellent live theatre in an atmosphere of creativity, welcome and adventure
- Transform the lives of our artists, our public (young and old alike) and our staff through the creative opportunities we offer in our building and across the city
- Nourish, share, celebrate and be inspired by the heritage of Britain's oldest theatre
- Develop a flexible and sustainable business which embodies the value of our theatrical identity and history

Our Values:

- Bristol Old Vic people are welcoming, professional and boundlessly curious; playful, ambitious and rigorous; resourceful, honest and generous; collaborative, dedicated and bold; Bristolian and global at the same time
- We are custodians of Bristol Old Vic for future generations and do everything in our power to build on and amplify its phenomenal history
- The stories we tell should fully reflect our society so that all sections of Bristol's community feel Bristol Old Vic belongs to them
- We remember at all times that everything we do is an experiment, that uncertainty makes discovery possible and that it is our job to explore rather than to define

JOB DESCRIPTION

Post:	Technician
Responsible to:	Head of Lighting and Technical
Responsible for:	N/A

Purpose of the Role

The Technician role is expected to work across all areas and disciplines within the technical department. At all times remaining responsible for the operation and safe use of the theatre's technical equipment.

They will work on production fit ups for both in house and visiting productions, operating them as scheduled.

Working as a technician at Bristol Old Vic, the post holder will be expected to work in any area of the building.

Main Responsibilities

This list is representative and not exhaustive

- Assisting with show fit ups and get outs
- Acting as a duty technician in the theatre or studio as required
- To assist and collaborate with the other members in the Production team
- To take responsibility for monitoring and re ordering departmental stock as authorised by the technical HOD's
- To help promote a positive approach to Health and Safety in accordance with the Theatre's Health and Safety policy
- To assist with the maintenance and repair of equipment used or hired by Bristol Old Vic
- To work closely with all designers of Bristol Old Vic productions to ensure the highest possible standards are met

- To Liaise with and induct casual staff, visiting companies and sub-contractors on arrival to the building to apprise them of theatre procedures in respect of health and safety, security, get-ins, fit-ups and rehearsals
- Work and interact in a collaborative and proactive manner
- Work evenings, weekends and specifically Sundays as required

Organisation Wide Responsibilities

The following responsibilities are shared by all staff members of Bristol Old Vic:

- To work for the benefit of the whole organisation.
- To comply with all BOV policies including Equality and Diversity, Health & Safety, Safeguarding and other policies included in the Staff Handbook.
- To attend regular staff meetings and other departmental meetings that may be arranged.
- To keep up to date with the activities of the organisation.
- Undertake additional duties as may reasonably be required.

PERSON SPECIFICATION – Technician

Essential
<ul style="list-style-type: none">• Good knowledge of theatre infrastructure• Good knowledge of sound, lighting, and stage craft• Basic knowledge of ETC consoles• Good understanding of rigging and or flying in theatre• IT skills of both Mac and PC operating platforms• Enthusiasm and interest in theatre• Strong computer skills with Word and Excel• Strong organisational skills• Proven ability to work with numbers and finance• Ability to work independently• Ability to be flexible and patient
Desirable
<ul style="list-style-type: none">• Clean Driver's License• Experience of working in a theatre• Experience of Timesheet systems and or payroll• Formal training in associated skills, ie First Aid, Manual Handling etc• Familiarity and knowledge of AutoCAD or similar• Experience of working with and supporting creative teams

TERMS AND CONDITIONS

Hours:	Minimum 41 hours per week. The postholder will, however, be expected to work such reasonable hours as the needs of the post demands.
Contract:	Permanent
Salary:	£21840 per annum
Holiday:	5.6 weeks per annum (28 days) including bank/public holidays, rising to 6.6 weeks following years of service.
Probation:	Three months' probation period (during which there is one week's notice on either side).
Pension:	It is the law that, depending on your age and level of earnings, we may be required to automatically enroll you into a workplace pension scheme where both you and the company will be required to make contributions (auto enrolment pension scheme). Eligible employees will be automatically enrolled in the <i>National Employment Savings Trust</i> (NEST) in accordance with the company's obligations under the Pensions Act 2008
Notice period:	One months' notice following successful completion of probation period.

Conditional Offer of Appointment: Pre-Appointment Checks

Any offer to a successful candidate will be conditional upon:

- Receipt of at least two independent references, which are satisfactory to Bristol Old Vic.
NB: References produced by candidates will not be accepted.
- Verification of identity and Right to Work in the UK to be produced at interview stage.