

BRISTOL OLD VIC

JOB DESCRIPTION

Post:	Editor (with Camera Skills)
Responsible to:	Producer & Head of Bristol Old Vic Films

Background and context

BRISTOL OLD VIC ON SCREEN was set up in 2021 in order to share the extraordinary work being made at Bristol Old Vic with a global audience. We make multi camera, cinema grade films of our stage productions, recorded during live performances on our historic stage for distribution across TV, video on demand and cinema. Our distribution partners have included Sky Arts and the BBC, and we have co-produced with theatre companies including Complicite, Wise Children and tiata fahodzi.

We are now looking for someone to join our small and dynamic team in the role of part-time **Editor (with Camera Skills)**. This is a new position within the organisation and offers the right candidate the opportunity to shape the role during an exciting period of growth for the department. Bristol Old Vic has recently been awarded a place on the Bloomberg Digital Accelerator Programme to develop its B2C digital strand alongside it's newer commercial Film Services offer.

Purpose of the Role

Bristol Old Vic is looking for a versatile **Editor** (part-time) proficient in both post-production editing and on-site camera operation. The ideal candidate will excel in creating polished video content while demonstrating hands-on expertise in filming, multi-camera setups, and equipment management. They will work on full length filmed theatrical performances as well as creating dynamic short form marketing content.

Editing video content (social media/short-form, and recorded stage performance/long-form), filming with multi-camera setups, and managing pre/post-production workflows. Key elements include:

- **Key Duties and Responsibilities:** Editing video content (social media/short-form, and recorded stage performance/long-form), filming with multi-camera setups, and managing pre/post-production workflows.
- **Required Skills:** Mastery of Adobe Premiere Pro (or similar software) and practical camera operation expertise (DSLR, mirrorless, or Blackmagic).
- **Desirable Skills:** Proficiency in colour grading, sound design, motion graphics, or animation.
- **Qualifications:** Relevant education in media production or a strong portfolio showcasing editing and filming projects.

Key Duties and Responsibilities

- Edit video content for platforms like social media, websites, and events, ensuring alignment with brand guidelines.
- Film footage using multi-camera setups in studios, on location, or offsite.
- Manage pre-production tasks: storyboarding, scripting, equipment setup, and logistics.
- Collaborate with directors, producers, and marketing teams to achieve creative vision.
- Optimise content for platform-specific formats (e.g. 9x16 for Instagram Reels).

Organisation Wide Responsibilities

The following responsibilities are shared by all staff members of Bristol Old Vic:

- To work for the benefit of the whole organisation
- To comply with all BOV policies including Equal Opportunities, Dignity at Work, RESPECT Charter Health & Safety, Safeguarding and other policies included in the Employment Manual and Staff Handbook
- To attend regular staff meetings and other departmental meetings that may be arranged.
- To keep up to date with the activities of the organisation
- Undertake additional duties as may reasonably be required

PERSON SPECIFICATION –

Essential	Desirable
<ul style="list-style-type: none">• Software: Advanced proficiency in Adobe Premiere Pro; familiarity with After Effects, Photoshop, or DaVinci Resolve.• Camera Operation: Expertise in DSLR/mirrorless cameras, gimbals, lighting, and sound equipment.• Soft Skills: Creativity in storytelling, attention to detail, adaptability to deadlines, and strong communication.	<ul style="list-style-type: none">• Colour grading and sound mixing/design.• Motion graphics (After Effects) or basic animation.• Photo editing (Photoshop/Canva).• Familiarity with AI tools (Midjourney, Runway).• Familiarity with BlackMagic cameras.

Qualifications

- 1 - 3+ years of professional editing/filming experience **or** a relevant degree in film/media production.
- Portfolio demonstrating end-to-end video projects (filming + editing).
- Basic understanding of cinematic techniques (lighting, framing, camera movements).

If you're excited about the role but your experience or qualifications don't perfectly align, we encourage you to apply anyway.

TERMS AND CONDITIONS

Hours:	Average minimum 17.5 hours per week. The postholder will however, be expected to work such reasonable hours as the needs of the organisation demands. This is an annualised hours role with an anticipated average of 2.5 days per week.
Contract:	Fixed Term (15 Month Contract)
Salary:	£32,000.00 per annum (pro rata for part-time employees)
Holiday:	6.6 weeks per annum (33 days) including bank/public holidays. Additional day off for birthday and Christmas Eve. (Pro rata for part-time employees)
Probation:	Three months' probation period (during which there is one week's notice on either side)
Pension:	Bristol Old Vic provides an auto-enrolment pension scheme in line with UK employment legislation. You will automatically be enrolled after 3 months of employment, unless you meet the exemption criteria or wish to opt out.
Notice period:	One month's notice following successful completion of probation period
Benefits:	Gym Discount, Employee Assistance Programme, Cycle to Work Scheme, Discounts.

Conditional Offer of Appointment: Pre-Appointment Checks

Any offer to a successful candidate will be conditional upon:

- Receipt of at least two independent references, which are satisfactory to Bristol Old Vic.
NB: References produced by candidates will not be accepted.
- Verification of identity and Right to Work in the UK to be produced at interview stage.