

# BRISTOL OLD VIC

## JOB DESCRIPTION

**Post:** Bar Team - Casual

**Responsible to:** Bar Manager

### **Background and context**

Bristol Old Vic continues to transform its business, enabling it to develop new commercial products and partnerships, and continue to drive to reach a global marketplace with high quality live British theatre from the Oldest Working Theatre in the English Speaking World.

We are determined to use the last few years as an opportunity for radical renewal offering a high quality, progressive, inspiring, relevant and representative programme of work across the year, with better representation across all creative practitioner roles, giving everyone the opportunity to encounter and enjoy creativity.

We recognise the importance of supporting people in their creativity. Everyone should have access to creative opportunity and our role is to develop, promote and co-produce artistic participation, and imaginative experiences for audiences across Bristol, the region and beyond. Working with people from early years to later stages of life, developing pathways into the creative industries and nurturing and supporting those who work with us at every stage

### **Purpose of the Role**

The Bar Team Is responsible for delivering a service that delights our customers, ensuring that our standards are consistently maintained.

### **Key Duties and Responsibilities**

- Bar Team, set up, close down and operation of the bars
- Dispensing and delivery of beverages, including alcoholic beverages
- Delivery of food to customers, clearing of tables, maintaining high level of cleanliness and hygiene standards
- Handling card payments, inputting of orders into the till system
- Adhering to legal and company regulations relating to the following areas: Health & Safety at Work, Food Hygiene, Fire Regulations, Licensing Law/Sales of Goods/Trading Standards, Brand Standards
- Performing tasks as directed by your Supervisor/Manager
- Reporting any issues to your Supervisor/Manager in a timely manner
- Communicating with a wide range of customers in a welcoming and helpful manner.

### **Organisation Wide Responsibilities**

The following responsibilities are shared by all staff members of Bristol Old Vic:

- To work for the benefit of the whole organisation
- To comply with all BOV policies including Equal Opportunities, Dignity at Work, RESPECT Charter Health & Safety, Safeguarding and other policies included in the Employment Manual and Staff Handbook
- To attend regular staff meetings and other departmental meetings that may be arranged.
- To keep up to date with the activities of the organisation
- Undertake additional duties as may reasonably be required

**PERSON SPECIFICATION –**

<b>Essential</b>	<b>Desirable</b>
<ul style="list-style-type: none"><li>• Previous experience working in a fast-paced Bar environment (minimum 1 year)</li><li>• Good communication skills</li><li>• Enthusiastic and positive outlook</li><li>• Trustworthy and reliable</li><li>• Willingness to learn</li><li>• Available to work daytimes, evenings and weekends</li></ul>	<ul style="list-style-type: none"><li>• Current First Aid Training</li></ul>

**TERMS AND CONDITIONS**

**Terms:** Zero hours casual position

**Rate:** £12.71 per hour plus 12.07% holiday pay

**Hours:** Shifts to be performed within the core hours of the Bar Monday – Saturday 09:00 to 00:00, and occasionally Sundays. All shifts offered as required according to the needs of the business.

**Conditional Offer of Appointment: Pre-Appointment Checks**

Any offer to a successful candidate will be conditional upon:

- Verification of identity and Right to Work in the UK to be produced at interview stage.